



West Hatch High School

A Specialist Business and Enterprise School

Headteacher: Mrs F A Howarth M.A.

High Road, Chigwell, Essex, IG7 5BT

Tel: 020 8504 8216
Fax: 020 8559 2695

Email: admin@westhatch.essex.sch.uk
Website: www.westhatch.essex.sch.uk



Business &
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Microsoft IT Academy
Program Member



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Subject: New Security Gates

We are pleased to announce that the new security gate system at West Hatch will be operational from Monday 24 April. The Parent and Visitor entrance will be via the gate at the top of the main pathway where you will need to press the buzzer and speak to the reception staff to gain access.

Students will be able to enter school from any of the access gates until 8.40am after which time the gates will automatically close and they will then have to report to Mr. Roos who will be positioned at the front of school. Late students will be issued a late detention for the following day.

Please do continue to follow the usual procedure of contacting the school if there are genuine reasons for late arrivals.

Students will be advised this week of the new system but we would be very grateful if you could pass this message on at home. 6th Form students were recently re-issued with their swipe cards and will need these for access and to move around the site during the day. Any students who have lost their cards will need to visit the IT dept. to purchase a new one at a cost of £5.00.

Thank you for your continued patience during the period of works.

Regards,

Lisa Barker
School Business Manager
West Hatch High School
Tel: 0208 504 8216 Extn. 1202