

<p style="text-align: center;">Parent Voice Minutes Meeting held on Wednesday 14th March 2018</p>
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Present:

Amanda Moffatt
Darren Lord
Diane Fundell
Geraldine Morley
Jacqueline Bonfield
Janet Allen
Jill Bowyer
Karen Bristow
Karl Haywood
Linda Cook
Marcella Lord
Michelle Garvey
Nancy Baker
Neena Freeman
Peter Bridgland
Tracy Hughes
Vanessa Poynter
Wai Wong

Present from the School:

Mr Leonard

Apologies

Christina Mathioudakis
Corinne Haywood
Hayley Gelkoff
Karen Schaverien
Paramjit Bansal
Ros Howe
Filiz Zaman
Julie Pearce
Steven Boyle
Kulvarn Atwal
Cynthia Wood
Kully Patel
Sera Hussein

Firstly, I'd like to apologise for the delay in sending out these Minutes, the OFSTED inspection somewhat pushed everything back.

Can I also once again thank the parents that attended the meeting and for their continued support in helping us move the school forwards.

Finally thank you to the parents who attended the pre-meeting regarding the school website. Your feedback and support is much appreciated and we hope the changes that are going to be made as a result will improve everybody's user experience.

1. Actions from previous meeting discussed.

A) Cost of cover for snack shack – money we need to raise:

- Snack shack whole seating area: £26.5k (small) £78.5k (large)
- Snack shack cover only £5.6k
- Table tennis area: £77.3k

Action: Mr Leonard to advertise the cost in newsletter and promote how to contribute.

Action: Mr Leonard to find out if money previously raised by fund raising activities is still available.

B) RS videos

- The RS department has agreed to contact parents with videos that will be shown at the start of the term to help parents prepare and support their children

C) Mr Leonard will advertise book recycling box after the examinations have begun

D) Homework proposals to be placed on a future agenda.

Agenda Items

2. New arrangements for lunch

Mr Leonard gave a presentation regarding the new arrangements for lunchtime and the rationale behind changes made to the procedures.

Mr Leonard noted that since the new rules had come into place (2 weeks prior) the behaviour of the pupils and attitude to the school had been excellent.

3. Expansion Update

Mr Leonard explained that the building work would commence during the Easter holidays and that there would be restricted access to the back of the site and the Sixth Form car park would be out of action. Mr Leonard explained that there would be some disruption to the main road while a new curb was being put in place but that this should be completed before school returns.

Work on the actual buildings will commence on the 25th April and the final building is due to be completed on the 1st March 2019 with all internal work due for completion on the 1st September.

Action: Mr Leonard to confirm the times lorries would be entering the school site.

4. Feedback from options evening

Feedback from parents regarding the transition day and options evening was very positive with parents praising Mr Sinfield for his explanation of the process.

One issue raised regarding the cleaners being in the rooms during talks.

Action: Mr Leonard to ensure rooms are not being cleaned during the evening if they are being used for departmental talks.

5. Subjects with multiple teachers

The point was raised regarding communication between teachers when they share a class. This was discussed along with the difficulty in recruiting and retaining staff and therefore the need to allow staff flexible working practices.

ACTION: Mr Leonard to put in the newsletter what to do if parents are not contacted back by staff.

Parents also raised that they would like to say thank you to staff at times and wondered how they might do that.

Action: Mr Leonard to discuss this with the IT Manager at school and come up with a proposal.

6. Stolen property

It was raised that there have on occasions been items taken in school and a question was raised about teachers telling pupils in PE that they should not bring valuables in or they should leave them in lockers.

Mr Leonard explained that he was a PE teacher and that this was standard practice across schools. Mr Leonard also explained that 99% of the time pupils lose or misplace items rather than them being stolen. He gave some examples.

Mr Leonard also explained that we have cameras around the school and where items are identified as lost our behaviour manager will locate the last place seen and track where it has gone. We have very few thefts at school but like anywhere, pupils should try to refrain from bringing very expensive items into school.

7. Year 7 Graduation

Mr Leonard explained that he had met a number of pupils regarding their attendance and behaviour and had set them targets to improve. Everyone else should have received a save the date email.

Mr Leonard asked for volunteers to help organise the event and we would like to thank the parents who did so.

Action: Mr Leonard will contact parents to organise a meeting

8. Using the defibrillator

We would like to thank Mr Bridgland for offering to support the school in training staff on this device.

Thank you once again for attending the meeting, we hope you find it a valuable use of your time.

The next meeting will be on Wednesday 2nd May 2018