

**Notes from the Parents Voice Meeting
held on Tuesday 21st March 2017
at 7pm in the Main School Library**

Apologies Received From:

Sarah Allen
Steve Boyle
Neena Freeman
Angie Stevens

Parents Present:

Janet Allen
Nancy Baker
Jill Bowyer
Peter Bridgland
Linda Cook
Diane Fundell
Corinne Haywood
Karl Haywood
Rosalind Howe
Darren Lord
Marcella Lord
Amanda Moffatt
Christina Mathioudakis
Julie Pearce
Angie Phillips
Vanessa Poynter
Mikala Rutherford
Sally Skipper
Cynthia Wood

WH Staff Present:

Mrs Howarth, Headteacher
Mr Leonard, Associate Headteacher

Minutes from previous meeting - already
circulated

- Lights in car park now installed and working well.

- All staff are aware they must set homework and log on Show My Homework prior to the Easter holidays commencing.
- Bus to Chigwell Row has been flagged up to the bus company but will be dependent on numbers and level of need.
- Year 11 homework - staff have been asked to link this to revision and only to set what is absolutely needed to allow sufficient time for students to revise.
- Duke of Edinburgh numbers - these have settled down and been finalised. Wherever possible, students were accommodated.

Feedback on the House System

Parents were asked for their views.

In the main parents thought this worked well. They would like a higher profile given to House points and how they count and where they go. They felt more House rewards would work well.

Rewards Review

As with above, a reward trip for those who have been consistently good with attendance, behaviour, effort etc. Some pupils value the Amazon Vouchers.

Barriers to Pupil Learning

Some concern expressed regarding poor behaviour in Year 7. **Action:** FH to discuss further with specific parents and address with those staff concerned.

Greater Involvement of 'Hard to Reach Parents'

Agenda posted and minutes on website with open invitation reiterated.

Parents Voice page to have Marcella's email address if parents wish to contact her directly.

Strong presence of Parent Voice at the Year 6 Introduction Evening as a point of contact - encouraging parents to get involved. Increase the number of events put on for new parents.

Generate Frequently Asked Questions sheets that can be given out at this evening.

Action: Marcella to organise and discuss further with FH/DL attendance and how we can make parents accessible for the new entrants.

Measures to Control Behaviour in Class

FH outlined the C1-C3 system - Green, Amber and Red reports that focus on patterns of behaviour and logs across subjects. Pupil, SLT and Governors Disciplinary Panels, mentoring and bespoke programmes to help pupils manage their behaviour and anger.

Homework

It was agreed that realistic time frames needed to be put on Show My Homework to indicate depth and coverage. **Action:** FH to talk to all the staff regarding this.

Expectations if child is ill - they should catch up on the work, photocopy/borrow friends books and attempt homework wherever possible.

Marking of homework and checking it has been done - all staff have been reminded that they should check pupils have done the homework and it is to the required standard.

Attendance Letters Sent Out to Parents

Action: FH and DL to review and to explore if these can be passed before Head of House who will often know the reasons for absence before letters are sent out.

Frequently Asked Questions across Year Groups

Parents got together in Year groups to brainstorm the questions they would have liked answers to at the start of each year. **Action:** DL to collate and feed into each of the Information Evenings next year and in particular the Year 6 Evening coming up in May.

Items for Next Meeting

Hot food
Going home in PE kit (girls)