



West Hatch High School

A Specialist Business and Enterprise School

Headteacher: Mr D Leonard BSc (Hons), MEd

High Road, Chigwell, Essex, IG7 5BT

Tel: 020 8504 8216
Fax: 020 8559 2695

Email: admin@westhatch.essex.sch.uk
Website: www.westhatch.essex.sch.uk

Monday 24th September 2019

Dear Parent / Guardian,

Trip to 'The Shakespeare Birthplace Trust' to attend a conference on 'Othello' by William Shakespeare.

I am delighted to announce that the English Department is planning to run **a trip to Stratford-upon-Avon on Tuesday 5th February 2019** to attend **a conference on Shakespeare's 'Othello'**, one of our A Level exam texts. Run by the Shakespeare Birthplace Trust, it promises to be a very interesting and relevant event, including **interactive talks, discursive sessions and live performance**, and will be extremely useful in preparing your child for their upcoming A-level examinations.

There are **only 27 places available** for this trip and they will be allocated on a **first come first served basis**. Year 12 and 13 students, on both the English Literature and the English language and Literature courses, are invited to attend. Included in the price is the conference itself, a visit to Shakespeare's birthplace, transportation by coach and insurance. Unfortunately, **if we do not receive enough voluntary contributions to make the trip viable then it will be cancelled.**

For the trip to go ahead we require a voluntary contribution of **£51.65, which can be paid in two instalments**, using the following payment schedule, to help spread the cost:

£25.85 – Deposit Payment, due no later than 26.10.18

£25.80 – Balance Payment due no later than 14.12.18

Please note that the dates we have put forward for each of the payments are not suggested payment dates, they are deadlines for each instalment and **not meeting the deadline may result in the place being revoked**. As with any of these dates, you can of course pay earlier than suggested, or even in full, if you so wish.

Should you wish to book a place for your child, the first instalment (or payment in full) is to be made **via ParentPay** and should be made no later than **Friday 26th October 2018**. The trip will be made **available on ParentPay from 10am on Monday 1st October 2018**. **Any money paid is non-refundable.**

The students will be **leaving West Hatch High School** at approximately **7:30am** by coach. The conference starts at 10:30am and lasts 5 hours, with a break for lunch. The conference will end around 3.45pm and the coach will **return to West Hatch High School** at around **7:30pm**, depending on traffic.

We **recommend that your child bring a packed lunch** as there are no facilities on-site, and there will be limited time to purchase food outside of the conference centre. If your child is currently receiving Free School Meals and you require us to supply a packed lunch please contact finance@westhatch.essex.sch.uk. We also recommend that your child brings a small amount of spending money for the gift shops, snacks and drinks.

I do hope that your child will be able to join us for what will be an informative and interesting day out, designed to enhance their enjoyment of the subject and to extend their knowledge of a key text, ahead of their exams. Students will leave with a deeper understanding of how Shakespeare's plays work both on the page and on the stage.

Should you have any questions about the trip, please do not hesitate to contact me via email.

Yours faithfully,

Ms. Jeppesen, KS5 Coordinator for English

