

FREE SCHOOL MEALS – ELIGIBILITY CHECKING

Free School Meals are available to any full-time student who is still at school and eligible. This includes nursery children who attend full days and also sixth form students. From September 2015, parents and carers with pupils aged 16-18 in Further Education can apply for free school meals. You can get Free School Meals for your child if you or your partner gets either:

- Income Support.
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The Guarantee element of State Pension Credit
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income of £16,190 or less, as assessed by Her Majesty's Revenue and Customs

Where a parent is entitled to Working Tax Credit during the four-week period immediately after their employment ceases, or after they start to work less than 16 hours per week, their children are entitled to free school lunches. Children who receive a qualifying benefit in their own right are also eligible to receive Free School Meals.

Please fill in the form below in order that the Finance Office can check your eligibility to receive free school meals for your child.

Please write clearly and ensure that your National Insurance Number is correct otherwise your application is likely to be rejected.

We will use <https://myfreeschoolmeals.com/> to obtain confirmation of your benefit entitlement.

We will write to you to confirm if your application is successful or if you do not qualify.

Parent/Carer

Title (Mr/Mrs/Ms etc)	
First Name	
Surname	
Your Date of Birth	
Your National Insurance Number	
Your Address	
Postcode	
Relationship to child (Mother/Father/Carer etc.)	
Relevant qualifying benefit	

CHILD 1	
Student's First Name	
Student's Surname	
Date of Birth	

CHILD 2	
Student's First Name	
Student's Surname	
Date of Birth	

CHILD 3	
Student's First Name	
Student's Surname	
Date of Birth	

I authorise WHHS to check FSM eligibility on my behalf. I confirm that the children are living at the above address.

Signed	
Date	

Office use only:

Date checked	
Eligible	Y / N
SIMS updated	Y / N
ParentPay updated	Y / N
Spreadsheet updated	Y / N
Letter sent to applicant	Y / N